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29 November 1954

SECURITY OFFICE NOTICE #54 - 19

SUBJECT: Organization and Functions

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Certain organizational changes will take place within the Security Office effective 6 December 1954, as shown by attached chart.


A Deputy for Personnel and Physical Support and a Deputy for Investigations and Operational Support are established. The incumbents of these positions will assume interest of the overall security program being particularly charged with the functions shown under their respective areas.

The physical security and safety programs will become a division reporting to the Deputy Director for Personnel and Physical Support.

Certain security and intra-Agency policy matters will be placed within a Security Policy Staff. Routine clearance and security consultation activity now performed by the Security Control Staff will be transferred to the Employee's Activity Branch of the Personnel Security Division.

Shifting of responsibilities created by these changes should be handled as smoothly as possible to provide continuance in quality of service by our office.

Personnel changes will be announced by separate notice as soon as possible.


Sheffield Edwards
Director of Security

FOIAb3b

Distribution:

Staff, Division and Branch Chiefs

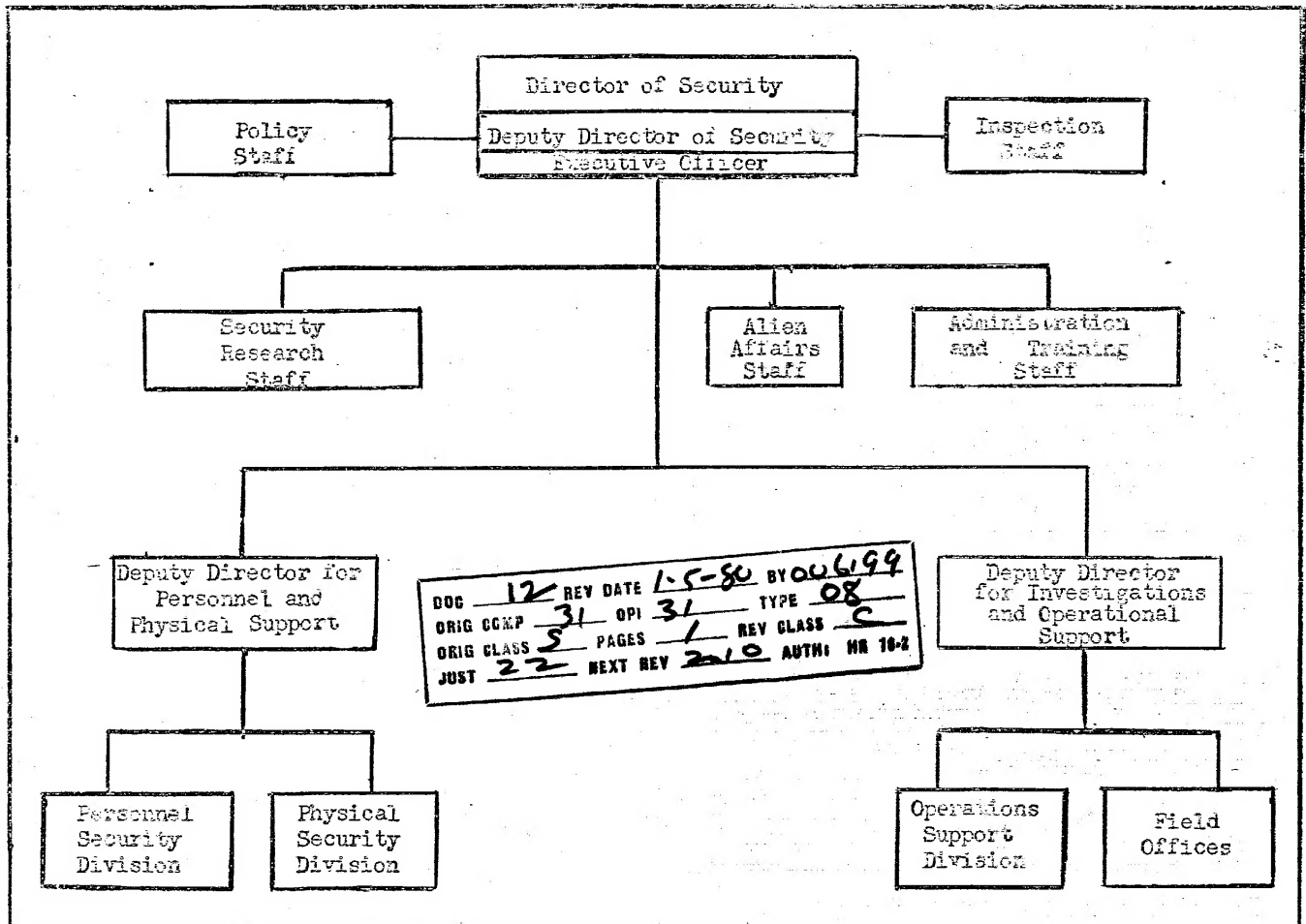
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Security Office
Proposed Organization Structure

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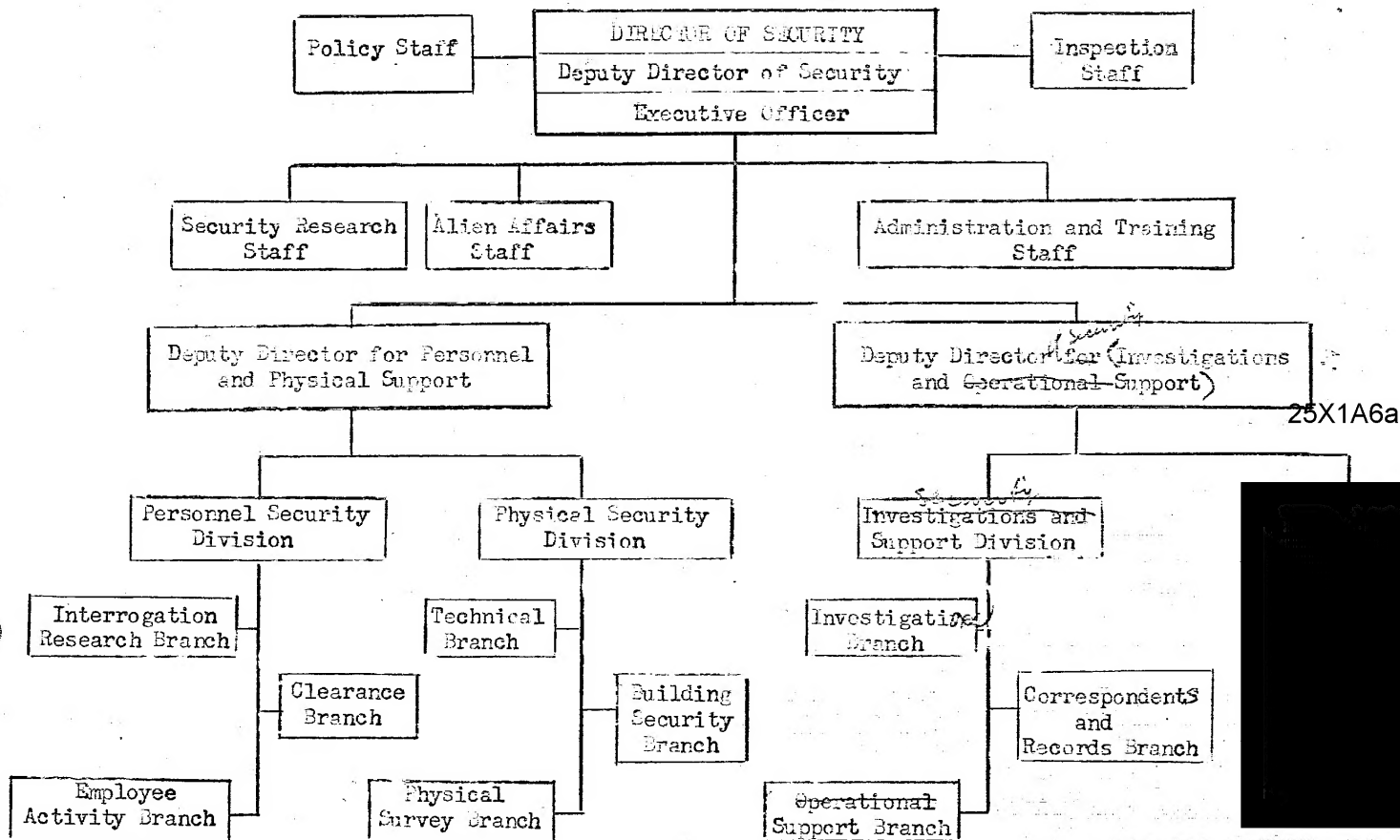
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SECURITY OFFICE ORGANIZATION CHART

6 December 1951



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